



DES MOINES SYMPHONY  
**ACADEMY**

**2017 WINTER PROGRAMS TUITION, ATTENDANCE AND STUDENT SAFETY POLICIES**

**TUITION PAYMENTS**

Tuition for Winter Programs at the Des Moines Symphony Academy will be due before the first day of the camp and/or workshop. Tuition payments can be made by check or credit card. Checks should be made payable to the Des Moines Symphony Academy. To help expedite tuition payments in a timely manner, please include the student's name and camp/workshop in your check's memo field.

Students who have not fulfilled their tuition obligations prior to the start of the camp and/or workshop will not be able to participate until their tuition has been paid in full.

**STUDENT SAFETY**

Student safety is a top priority at the Des Moines Symphony Academy. In our continuing efforts to keep the Symphony Academy a safe and nurturing learning environment, all Symphony Academy Faculty undergo background checks and are required to complete annual Youth Protection Training. Because The Temple for Performing Arts is open to the public for many different uses throughout the day (7 days a week), we ask that parents/guardians of younger students escort them to and from their music lessons, classes and rehearsals.

**CANCELLATIONS, MAKE-UPS & REFUNDS**

Winter Programs that do not meet the required minimum number of students (5) days prior to camp/workshop convening will be cancelled. Students that have paid for a cancelled class will receive a refund or may apply credit to another class or program.

Any class missed due to inclement weather or faculty absence will be made up. Make-ups will not be offered for student absences.

If a family needs to withdraw from a registered Winter Program, the Des Moines Symphony Academy will consider refunding unused tuition for the remaining classes missed if withdrawal notice is provided to the Symphony Academy in writing before the second day of the given camp or workshop. No refunds will be issued due to student absence.